

MINUTES
EXECUTIVE COMMITTEE ASLA PA/DE
BUDGET MEETING

November 10, 2007(Revised)
(Revisions in *Red*)

Present:

President: Lisa Kunst Vavro (LV)
President-Elect: Rich Rauso (RPR)
Vice President: David Goldberg (DG)
Treasurer: Tom McLane (TM)
Trustee: Carl Kelemen (CK)
Secretary: Hugh Cadzow (HC)
Member-at-Large: William Collins (WC)
Associate Member-at-Large: Kimberly Olson (KO)

Absent:

Section Chair:

Delaware:	Rodney Robinson (RR)	Carol Krawczyk (CK)
Central:	Joyce Gerhart (JG)	Kimberly Kosar (KK)
Eastern:		Adam Supplee (AS)
Western:	Tom Swisher (TS)	
	Aaron Richardson (AR)	

Executive Director:

John Wanner, (JW) Holly Renner, (HR) Kimberly Cossar, (KC) - Wanner Associates

07:77 SECRETARY'S REPORT: HR took the original minutes and reported.

Motion: Tom McLane

Second: Tom Swisher

To approve the minutes of the October 18, 2007 conference. This motion was approved unanimously.

07:78 TREASURER'S REPORT: TM and HR reported.

October 31, 2007 Financial Statement - TM asked HR to explain the source of the interest income. HR stated they are a money market and rainy day fund. TM asked that they be posted on the report. TM noted the following highlights: Annual Meeting profited \$70 K vs. the \$55 K budgeted / Internet Website cost was overbudget but expected / Miscellaneous Administration Expenses – included the UBIT taxes and Philadelphia Convention Kites.

Motion: Carl Kelemen

Second: Joyce Gerhart

To approve the **Budget Report as presented. This motion was approved unanimously.**

2008 Budget Discussion - TM noted the following highlights: *Revenues* - Chapter Dues are higher (+5 K) due to \$10 raise in fees / *Expenses* – Internet / Web Site up to \$4K from \$2.5K due to new site – Lobbying Fee - \$3.1 K to help wrap up the CEU's – Both Exec Director Retainer for Annual Meeting is less as is the Meeting Section share because of the national convention.

Motion: Carl Kelemen

Second: Joyce Gerhart

To approve the Treasurer's Report as presented. This motion was approved unanimously.

07:79 TRUSTEE'S REPORT: CK reviewed his report from the National Meeting (see attached). Discussion on various items ensued with the most discussion on the issue of the lack of students to step into the profession (no increase in grads vs. increase in jobs). WC said Pa Del Chapter should assist Delaware Valley College, University of Delaware and Keystone College in promoting the LA major at those schools. LV said that the Chatham and Philadelphia University models should be used as guideline. CK suggested that Chapter Initiative Program monies be considered for this. CK mentioned the National Professional Development Committee developed LA/Owner contracts for large and small jobs. Both should be ready in January 2008. The Owner / Contractor contract is next with General Conditions to follow. LA Specifications forthcoming. / ASLA Courses are now accepted by AIA/CES but for courses in our states we must register with AIA.

Motion: Carl Kelemen

Second: Tom McLane

To authorize CK to begin the process of getting Pa Del Chapter registered with AIA/CES. This motion was approved unanimously.

Discussion on a variety of matters with the 2008 National Meeting ensued with concerns for National ASLA staff not being as cooperative as anticipated and imposing a "formula" convention format which has shown from recent history to not be successful. CK indicated that he and AS will deal with the matter for now.

LV discussed the Global Warming Policy and what happened with it at the National Convention. Told they could use it word for word they didn't. CK said that Exec Comm. should review the document and get back to him with any comments by December 1. One comment raised was to incorporate water stewardship into it.

07:80 EXECUTIVE DIRECTORS REPORT: HR gave report (see attached).

07:81 OLD BUSINESS

- 2008 National Meeting – CK reported: "Host Chapter Guidelines" imposed by National is not settling well with Meeting Committee (Comm.). Trying to get it modified / Tours are being pulled together - around 30 are suggested so far / NJ Chapter wants to have a concurrent golf outing / Comm. is pulling together a pub crawl / Nothing for Pa Del to do at this time / Suggested that Pa Del sponsor a Philly Map – CK will provide a list to HR to send out for consideration / AS wants to produce handout tokens (pins / patches) / Call for Education Seminars due in January / HC suggested that Exec Comm. put pressure on National Staff to listen to input from the Eastern Section – WC & TM concurred / LV said she will send an email to Gloria at National (w/cc to Exec Comm.) requesting her attendance to the Chapter Retreat in February to discuss local input. / Alison Schwartz-Honorary Membership approved – presentation will happen at National Meeting.

- 2009 Chapter Meeting. HR and RR reported on the status of the 2009 meeting. RR still felt that there was a possibility of the Rehoboth Beach Convention Center being workable for this meeting. He and Holly Renner will attempt to contact the Convention Center again for a response. If this is not feasible, the committee will consider venues in the Wilmington area as there are more extra-curricular possibilities there rather than Dover.
- DEP Stormwater Update – LV updated Exec Comm. JW has not heard anything in respect to timeline for resolution of the matter / JG received a review letter commenting she can't seal the documents / Discussion ensued about a ways of ensuring that this matter is resolved without delay / JW suggested we not approach the Attorney Generals office unless it is a last measure / JW also suggested LV call LA Board President Jim Barnes a few weeks prior to the next LA Board meeting to have Jim call Pa DEP and check on status – Keep it at an agency level.
- LA Law Amendment (Senate Bill SB-612) – JW related that the bill passed the Senate in June (46-3). He met with Mike Sturla, Chairman of the House Licensing Committee. The bill is “in line” to be acted upon / No problems exist with increasing CEU hours – confusion occurred with the oral exam being removed / A sample letter was passed to Exec Comm. to copy and send on to Representative.
- City of Pittsburgh –Streetscape Plans – LV/TS/AR updated the status of the LA sealing streetscape plans. Talk about using an attorney to take the issue up ensued – JW cautioned going too hard from a legal perspective – better to use a “connected” attorney to use the political approach / ASLA Member Tom Borellis suggested getting a clarification of what a LA can do from the State Board and forward that to the necessary parties at the City / TS & AR will work on this with LV.
- Fellowship Nominations – RR was nominated for his works. The deadline to submit nominations to National is February 15, 2008. Exec Comm. reviewed the nomination package.

Motion: Rich Rauso

Second: Joyce Gerhart

For the Executive Committee to support the nomination of Rodney Robinson as a Fellow in the ASLA. This motion was approved unanimously.

07:82 Committee Business:

- Website Update – DG reported. Site is still being worked on with information being copied over from the existing site / content can be managed by us /unlimited e-newsletters for Chapter and Sections. / Should be up and running in two weeks / January 1, 2008 is the target due date.
- Communications – Plan – New layout is being prepared / New contents include “spotlighting” a member – “green” column / Presently the newsletter is off schedule and will likely be until 2009 / Talk ensued about producing an award magazine similar to Florida Chapter / PLAN deadline is December 7, 2007 for December & January Issue

- Scholarship – Member Sandy Kime provided a list of Scholarships / RR requested we look at this list and review it for discussion at the February retreat / LV suggested that Exec Comm. send suggestions to HR prior to retreat / HC to contact Sandy on list
- Membership – New member rosters are going out / CK talked about National pushing for recruiting of students / TM & AR were appointed Co-Chairmen of this Committee.
- Historic Preservation Committee – See Bill Menke’s letter dated November 5, 2007.
- Awards Committee – RR asked is we are doing awards this year / Discussion indicated that no real “free” time exists to have ceremony / CK questioned having it at the Convention during either Thursday lunch or at the Cocktail Party.

Motion: William Collins

Second: Carl Keleman

For the Eastern Section to proceed with organizing the Award program for 2008 to be held at the National Convention. This motion was approved unanimously.

07:83 New Business:

- April is ‘Landscape Architecture Month’ and National wants all chapters to promote the professional. LV suggested providing the LA CD (done with PSU) to local schools through local firms / LV to prepare a sample cover letter to send to the Exec Comm. and from there further it to firms to encourage promotion.
- WC asked about the issues with the Municipal Planning Code as it pertains to our profession and how municipalities are prejudiced against us. TM suggested providing information through APA, Bar Associations. WC suggested that a CIP program could be considered for this. DG mentioned doing a disc like the “Bluprints” that PSU did in 1997.

Motion: Carl Keleman

Second: David Goldberg

To adjourn the meeting. This motion was approved unanimously and the meeting adjourned at 4:10 PM.